



# PROFESSIONAL GROWTH APPLICATION

## CURRENT PROGRAM, effective July 1, 2022

Last Name	First Name	Middle Initial	Date
Current Job Assignment ( )		Site	
Primary Phone	Secondary Phone	Email Address	

**Point Information:** *(Proof of attendance reflecting number of hours/units and date(s) completed must accompany this application. See attached list of acceptable documents)*

**SEE VESPA ARTICLE 41 OR PCRR CHAPTER 220 FOR DETAILED INFORMATION REGARDING STANDARDS AND GUIDELINES FOR PARTICIPATION IN THE PROFESSIONAL GROWTH PROGRAM**

**WORKSHOPS, WEBINAR, TRAINING**

Description	Date(s) attended	Hours	For Committee Use	
			Action taken	Points approved
<b>Total Points</b>				

**Professional Certification, License or Micro-Credential**

Description	Date(s) attended	Hours	For Committee Use	
			Action taken	Points approved
<b>Total Points</b>				

**College Courses**

Description	Date(s) attended	Indicate Semester or Quarter	Units or Credits earned	For Committee Use	
				Action taken	Points approved
<b>Total Points</b>					

**Facilitator / Presenter**

Description	Date(s) attended	Hours	For Committee Use	
			Action taken	Points approved
<b>Total Points</b>				

**CREDENTIAL INFORMATION - One Time Payment** *(complete if you are submitting proof of an earned credential)*

Date Credential Awarded	Type of Teaching Credential
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Employee Signature		Date	
Committee Chair Signature	Date	Director of Classified HR Signature	Date

Thank you for your interest in continuing your professional growth. In order to receive credit for your

**Acceptable forms:**

**Workshops, Trainings, Webinars**

- 1 An email with confirmation of attendance to include date and amount of hours attended
- 2 A certificate of completion with date, signature or presenter/organizer, and amount of hours attended
- 3 A note from supervisor confirming attendance with name of course, dates and amount of hours attended
- 4 A sign in sheet from the workshop organizer

**Professional Certification, Licenses, Micro-Credential**

1. Certificate of completion to include date and amount of hours awarded/attended

**College Courses**

1. A copy of school transcripts with units attempted/awarded and grade. (Please be sure school name is visible)